



Turtle River School Division - Administrative Procedure

Section D – Student Services

Code of Conduct

Turtle River School Division is committed to providing safe and caring places for learning. Our aim is to create a sense of belonging and safety for all members of each school community.

Turtle River School Division expects that all students and staff conduct themselves in such a manner as to impose no hardships on other students, the staff, or facilities of the Turtle River School Division. Each person must behave in a respectful manner and comply with the school's code of conduct. They are expected to show proper courtesy and common sense in dealing with the public at large.

Students will:

- Strive for academic excellence through active participation and engagement in class activities and learning opportunities.
- Respect the need of other to work in a respectful and cooperative environment that is conducive to learning and teaching.
- Demonstrate common courtesy and respect to all, without discrimination or abusive behaviour.
- Demonstrate honesty and integrity in all academic matters, including refraining from plagiarism and other forms of academic dishonesty.
- Uphold the values of fairness, trustworthiness, and accountability.
- Attend school regularly, arrive punctually, come prepared with necessary supplies, and complete assignments diligently.
- Be supported when leading student-based activities which promote awareness, understanding, and respect for all people.
- Demonstrate respect for school property and the property of others.
- Follow division policy regarding the appropriate use of technology, including the internet, social media, messaging platforms, websites, digital cameras, cell phones, and all other emerging technologies.
- Accept responsibility for inappropriate words, actions, or gestures and work towards repairing any harm done and restoring relationships.
- Solve conflicts peacefully through discussion or by seeking adult assistance
- Understand and adhere to policies regarding substance use and abuse in educational settings. The use of tobacco products, including cigarettes, cigars, chewing tobacco, e-cigarettes are strictly prohibited. Trafficking, using, possessing, or being under the influence of illicit drugs or alcohol is illegal and strictly prohibited.

Board Informed:	Last Reviewed:	Last Revision:
April 22, 2024		



Turtle River School Division - Administrative Procedure

Section D – Student Services

Code of Conduct

- Understand and adhere to the policy that weapons of any kind are not to be on school sites or on Turtle River School Division property.
- Actively report any instances of bullying behaviour to school staff. Bullying, including physical, verbal, social, psychological, and cyberbullying, and any behaviour intended to harm, intimidate, or control another person is not acceptable.

Proactive Strategies.

The key components for promoting a positive school climate are:

- Communicating, teaching, and modelling the positive behaviours students are to exhibit.
- Ensure classroom procedures
 - Maximize student engagement
 - Provide positive reinforcement of desired behaviours.
 - Provide early correction of inappropriate behaviours.
- Encourage student participation in activities that increase prosocial behaviours.
- Establish and strengthen positive relationships with parents/guardians and community members.
- Support student and staff activities that promote respect and understanding for all.

Behaviour Intervention

Effective student management teaches students appropriate behaviours and incorporates a range of consequences for behaviours that interfere with the safety and/or learning of others. The consequences will depend on the severity of the incident, the diverse needs of the student, and the frequency of the behaviour. Some behaviour intervention options include:

- **Informal Interview** – Staff will talk with the student to discuss the inappropriate behaviour. Parents may be contacted.
- **Parental Involvement** – Parents are contacted to discuss their child’s behaviour and steps that are necessary to change this behaviour. This can be a discussion over the phone or a formal meeting in school.
- **Formal Interview** – A conference is held with the student, parents/guardians, and the school team to develop a behaviour management plan.
- **Division-Based Student Services Staff Involvement** – Student services staff may assist in developing proactive and reactive approaches for inappropriate behaviour. This may include counseling and/or supports that are unavailable in

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Turtle River School Division - Administrative Procedure

Section D – Student Services

Code of Conduct

the school. (Parents/guardians' permission is required for these assessments or interventions.)

- **Removal of Privileges** – The student's privileges to access activities, such as playground or library, or take part in extracurricular activities, are removed.
- **Withdrawal from Classroom Setting** – The student is removed to an alternate supervised setting when his inappropriate behaviour is having a negative impact on classroom learning.
- **Compensation/Restitution** – The student and/or the parents/guardians are required to compensate for damages caused by the student. This compensation may be monetary or it may be hours of work.
- **Behavioural/Performance Contract** – The student, parents/guardians, and the school team meet to develop a set of expectations that are documented in a written contract, which is signed and provided to all parties involved.
- **Suspension** – Suspension is sometimes necessary when a student's behaviour is deemed injurious to the welfare of the school or disrupts the learning of others, endangers students or staff, or damages property. Suspensions are also applied when other behaviour intervention strategies have been ineffective.
- **In-School Suspension** - Principals may assign an in-school suspension where the student completes his class work in an alternate supervised place. Parents/guardians will be contacted when this intervention is put in place.
- **Expulsion** – When a student's behaviour has been a serious danger to other students, staff, or personal or school property, or when the inappropriate behaviour is habitual, the board of trustees may expel the student.
- **Threat Assessment** – The best knowledge, skills, and experience are used to assess high-risk threatening behaviours in order to identify appropriate interventions to protect people from harm. This behaviour intervention is used to ensure a climate of safety within our schools.
 - Any student who poses a high risk to self-harm, or threatens to harm others, will undergo a threat assessment investigation. The police, mental health services, and child and family services may be included in the planning and investigation/assessment.
 - Any student who has posed a threat to others or to himself/herself will not be permitted to attend school. It is essential to assess safety and put in place the required interventions. It is important to analyze the appropriate next steps and to determine appropriate consequences.
- **Who May Suspend?** – The following staff may approved suspensions:
 - A teacher may suspend a student from class for not more than two days.

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April 22, 2024		



Turtle River School Division - Administrative Procedure

Section D – Student Services

Code of Conduct

- A principal may suspend a student from school for not more than five days.
- The superintendent may suspend a student from school for not more than six weeks.
- **Student Involvement** - Students who are 18 years old or older must give their consent before parents are informed of their behaviour.

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