



Turtle River School Division - Administrative Procedure

Section B – School Administration Unacceptable Behaviour, Suspensions

Unacceptable Behaviour

The following actions may lead to disciplinary measures, including suspensions or expulsion:

- **Damage or Theft:** Stealing, damaging, or destroying school or student property.
- **Physical Harm:** Causing or attempting to cause physical harm to students, staff, or visitors on school grounds or at school-sponsored events.
- **Threats of Intimidation:** Threatening or intimidating any student, staff member, or visitor.
- **Disruption:** Interfering with school operations through violence, coercion, intimidation, or other disruptive means.
- **Weapons:** Possessing, using, or transmitting objects that can reasonably be considered weapons.
- **Substance Use:** Possessing, using, selling, or transmitting alcohol, narcotics, hallucinogens, marijuana, or other illegal substances.
- **Inappropriate Materials:** Possessing, using, or distributing materials that are offensive, profane, libelous, or pose a threat to health and safety.
- **Illegal Activities:** Engaging in conduct that violates local, provincial, or national laws and endangers others' safety or welfare.
- **Attendance Violations:** Refusing or failing to comply with attendance laws, including truancy and chronic tardiness.
- **Smoking and Vaping:** Smoking, vaping, or using e-cigarettes on school premises or buses.
- **Defiance:** Willful non-compliance with directions from authorized personnel.
- **Repeated Offenses:** Repeated violations of school rules and regulations.
- **Disruption of Activities:** Participating in activities that substantially disrupt school functions.
- **Dress Code Violations:** Dressing or grooming in ways that pose health risks or cause disruption.

This code is enforced in conjunction with individual school rules within the division.

Suspension of Students

While regrettable, suspensions may sometimes be necessary. Principals are authorized to suspend students for up to five days. The superintendent may extend suspension to 30 days.

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Suspension Procedures:

- First Suspension: 1 – 5 days
- Second Suspension: 3 – 5 days
- Third Suspension: 5 days

Students may only return after meeting conditions set by the principal, such as parental meetings or completing assigned work.

Further Suspensions:

- Fourth Suspension: Requires a meeting with the principal, parents, and superintendent before return. The superintendent sets conditions for reinstatement.
- Fifth Suspension: Requires a meeting with the board. The board's decision is final

Bus drivers must be informed of any suspensions involving bus students.

Alcohol and Illegal Drugs

Turtle River School Division is committed to maintaining an alcohol- and drug-free environment.

Key Principles:

- The school environment shall be alcohol and drug-free.
- Education programs will address prevention, in line with Manitoba Education and Training guidelines.
- Schools will work with community agencies to provide counseling and rehabilitation services.

Consequences for Violations:

- Grades 5-12: Suspension of 2-4 weeks for alcohol violations, and 3-6 weeks for drug violations, followed by a one-week in-school suspension.
- Grades K-4: Minimum one-week in-school suspension and loss of privileges for an additional week.
- Suppliers: Suspension of up to five months.

In exceptional circumstances, principals may impose alternative penalties. Students are responsible for completing all work during suspensions.

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Disciplinary Action for Smoking/Vaping

- First Infraction: The principal will counsel the student and notify parents/guardians in writing about the policy and consequences.
- Subsequent Infractions: Handled according to division policy.

Young Offenders Information Sharing Protocol

Turtle River School Division endorses the *Canadian School Boards Association's Protocol and Guidelines for Information Sharing Between School Officials and Young Offenders Personnel*. Staff must adhere to these protocols and guidelines when dealing with students governed by the Young Offenders Act.

Policy on Disclosure of Information Regarding Young Offenders

In accordance with the *Protocol and Guidelines for Information Sharing Between School Officials and Young Offenders Personnel*, Turtle River School Division will notify the provincial director when information under Section 38 (1.13) of the Young Offenders Act is to be provided to the student services coordinator.

The student services coordinator will share this information with the superintendent and the school principal.

The school principal may, on a strictly "need-to-know" basis, inform relevant staff members directly involved with the student.

Information about the young offender will also be shared with the local RCMP.

If necessary, the student services coordinator may present this information to the Board during an "in camera" session.

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