



Turtle River School Division - Administrative Procedure

Section A – General Administration Administrative Decisions

ADMINISTRATIVE DECISION MAKING

Where no procedure is in effect, the administrators, both at the division and school levels, shall make a decision they believe to be in the best interests of Turtle River School Division.

Where a major decision is being made, the superintendent, secretary-treasurer and/or the board should be consulted and the resulting decisions reported.

TEMPORARY ADMINISTRATIVE ARRANGEMENTS

If a division administrator is absent from their duties for a prolonged period of time, the board or its appointed committee, shall arrange with the other division administrators, to share these duties, or appoint temporary personnel to carry out the duties, or take such other action as it deems necessary to effectively and efficiently maintain the functioning of the division.

Board Informed:	Last Reviewed:	Last Revision:
September 12, 2023	December 4, 2023	December 4, 2023