



Turtle River School Division

Regular Board Meeting – October 22, 2019

Chair K. Wilkinson, Vice Chair C. Senkowski and Trustees, G. Wilson, F. Soucy, J. Whyte were present.

Also present: B. Szymesko, Superintendent, Shannon Desjardins, Secretary Treasurer.

Bill Key, CA of Meyers Norris Penny L.L.P. who was the engagement manager for the financial audit of the year ended June 30, 2019 attended the meeting to report on the audit. Mr. Key went over the reports and financial statement with the board. The audit reports were positive and he commented on the excellent work done by the secretary treasurer, accountant and all the staff involved that contributed to the year-end procedures, and preparation of the financial statements.

The "In Camera" portion of the meeting was called to order at 5:31 pm.

The Regular Meeting was called to order at 6:44 pm.

1. The Board moved in and out of camera.
2. The Agenda was adopted.
3. The minutes of the October 8, 2019 regular board meeting were approved.
4. The Key and Key Cabinet Policy was approved.
5. Transportation Maintenance Supervisor's Report
 - a. School Bus/Cargo Van tenders closed on October 21, 2019 at 12 noon and were awarded.
 - b. A request for personal leave without pay was granted.
 - c. The Storm/Cold Weather Policy & Emergency Billing Policy was discussed.
 - d. A resignation was accepted.
6. Superintendent's Business Report.
 - a. Janis Oswald was hired as a substitute educational assistant/librarian.
 - b. Michelle Ledoux was hired as a substitute educational assistant/librarian.
 - c. Lacey Follensbee was hired as a substitute school secretary.
7. Secretary Treasurer's Business Report.
 - a. June 30, 2019 financial statements were approved.
 - b. The Audit Reports and June 30, 2019 Audited Financial Statement with notes were approved.
8. The accounts were approved.
9. Other Reports
 - a. Suspension Report was presented.
 - b. Building and Maintenance Committee Meeting Minutes was presented.
10. Superintendent's Information Report
 - a. Letter from Deputy Minister – Grant Doak attached information.

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11. Secretary Treasurer's Information Report.
 - a. Five Year Capital Plan Meeting on October 24, 2019 was discussed. A new date will be set, as project lead is not able to attend October 24.
 - b. MSBA information was presented.
12. New Business Report
 - a. Use of Facility Agreement was discussed.
13. Open Forum
 - a.

Resolutions:

1. F. Soucy – G. Wilson
THAT the Board move into the "Committee of the Whole."
Carried.

TRUSTEE WILKINSON KEPT CHAIR.
PERSONNEL/STUDENT WAS DISCUSSED.
2. G. Wilson – F. Soucy
THAT the Board move out of the "Committee of the Whole."
Carried.
3. F. Soucy – G. Wilson
THAT the agenda be adopted.
Carried.
4. G. Wilson – F. Soucy
THAT the minutes of the regular board meeting on October 8, 2019 be adopted subject to correction for errors and omissions.
Carried.
5. F. Soucy – G. Wilson
THAT the Key and Key Cabinet Policy be approved as per attached.
Carried.
6. J. Whyte – C. Senkowski
THAT the Transportation/Maintenance Supervisor's information report be received.
Carried.
7. G. Wilson – F. Soucy
THAT the tender from TAC Ventures for School Bus unit number 32.12 be accepted.
Carried.
8. J. Whyte – C. Senkowski
THAT the tender from TAC Ventures for School Bus unit number 32.02 be accepted.
Carried.
9. G. Wilson – F. Soucy
THAT the tender from Ron Pakulak for School Bus unit number 32.49 be accepted.
Carried.
10. G. Wilson – F. Soucy
THAT the tender from Rita Rosenkranz for School Bus unit number 32.35 be accepted.
Carried.
11. J. Whyte – C. Senkowski
THAT the tender from TAC Ventures for School Bus unit number 32.31 be accepted.
Carried.
12. J. Whyte – C. Senkowski
THAT the tender from TAC Ventures for School Bus unit number 32.05 be accepted.
Carried.

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TRUSTEE WILSON DECLARED CONFLICT FOR RESOLUTION 12.

13. J. Whyte – C. Senkowski
THAT the tender from TAC Ventures for School Bus unit number 32.29 be accepted. Carried.

14. G. Wilson – F. Soucy
THAT the tender from TAC Ventures for School Bus unit number 32.28 be accepted. Carried.

15. J. Whyte – C. Senkowski
THAT the tender from Gerry Fayant for School Bus unit number 32.27 be accepted. Carried.

16. G. Wilson – F. Soucy
THAT the tender from Jarvis Whyte for the Chevrolet Express Cargo Van be accepted. Carried.

TRUSTEE WHYTE DECLARED CONFLICT FOR RESOLUTION 16.

17. C. Senkowski – J. Whyte
THAT the request for 4 days personal leave without pay for the period of November 26, 2019 to November 29, 2019 as outlined in the Transportation/Maintenance Supervisor information report item b) be approved. Carried.

18. C. Senkowski – J. Whyte
THAT the resignation from Reginald Zalizniak as a head custodian for Turtle River School Division be accepted effective October 15, 2019. Carried.

19. J. Whyte – C. Senkowski
THAT Janis Oswald be employed as a substitute educational assistant/librarian for the Turtle River School Division effective October 23, 2019. Carried.

20. J. Whyte – C. Senkowski
THAT Michelle Ledoux be employed as a substitute educational assistant/librarian for the Turtle River School Division effective October 23, 2019. Carried.

21. G. Wilson – F. Soucy
THAT Lacey Follensbee be employed as a substitute school secretary for the Turtle River School Division effective September 27, 2019. Carried.

22. J. Whyte – C. Senkowski
THAT the financial statements for the month ending June 30, 2019 be accepted. Carried.

23. F. Soucy – G. Wilson
THAT the Audit Reports and June 30, 2019 Audited Financial Statement with notes be approved as presented. Carried.

24. J. Whyte – C. Senkowski
THAT the Accounts as presented be paid.
A/P cheques numbered from 021355 to 021372 in the amount of \$ 379,776.51.
A/P cheques numbered from 021373 to 021402 in the amount of \$ 16,616.27.
A/P cheques numbered from 021403 to 021422 in the amount of \$ 49,441.06.
A/P cheques numbered from 021423 to 021443 in the amount of \$ 21,859.90. Carried.

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25. G. Wilson – F. Soucy
THAT the Superintendent's information report be received.

Carried.

26. J. Whyte – C. Senkowski
THAT the Secretary-Treasurer's information report be received.

Carried.

27. F. Soucy – G. Wilson
THAT the meeting adjourn.

Carried.

The meeting adjourned at 9:26 pm.

Next Regular Board Meeting is scheduled for Tuesday, November 12, 2019.

"In Camera" Meeting will start at 5:30 pm.

The Regular Board Meeting will start at 6:30 pm.

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