



Turtle River School Division

Regular Board Meeting – October 23, 2018

Vice Chair G. McLean and Trustees G. Wilson, P. Vandepoele, C. Senkowski were present.

Chair K. Wilson was not present.

Also present: B. Szymesko, Superintendent, Shannon Desjardins, Secretary Treasurer, Dean Bluhm, Transportation Maintenance Supervisor (for his report only).

Bill Key, CA of Meyers Norris Penny L.L.P. who was the engagement manager for the financial audit of the year ended June 30, 2018 attended the meeting to report on the audit. Mr. Key went over the reports and financial statement with the board. The audit reports were positive and he commented on the excellent work done by the secretary treasurer, accountant and all the staff involved that contributed to the year-end procedures, and preparation of the financial statements

The "In Camera" portion of the meeting was called to order at 5:28 pm.
The Regular Meeting was called to order at 6:45 pm.

1. The Board moved in and out of camera.
2. The Agenda was adopted.
3. The Board moved in and out of camera.
4. The minutes of the October 9, 2018 regular board meeting were approved.
5. Transportation Maintenance Supervisor's Report
 - a. A letter from parents concerning children's bus ride length was shared and discussed.
 - b. The automotive washroom addition in Glenella is complete and are waiting for the inspector to inspect before we can put into service.
 - c. Jeannette Fayant was hired as a head custodian.
6. Superintendent's Business Report.
 - a. Brenda Wilson was hired as a substitute school secretary and an unqualified substitute teacher.
 - b. Crystal Rannie was hired as an unqualified substitute teacher.
 - c. Marcel Morin was hired as a term teacher.
 - d. Pat Blake was hired as a term teacher.
 - e. A resignation was accepted.
7. Secretary Treasurer's Business Report.
 - a. A notice of motion for the Community School Support Worker was moved.
 - b. A notice of motion for the Salary Scale for the Community School Support Worker was moved.
 - c. The financial statements for the month ending June 2018 was approved.
 - d. Resolution #2 from March 14, 2017 regular board meeting was reversed and Turtle River School Division purchase 5 gasoline school buses in the 2017/2018 fiscal year, 2-53 passenger to be funded from the Bus Capital Reserve and 3-65 passenger to be funded out of the operating fund.

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- e. Audit Reports and June 30, 2018 Audited Financial statement with notes was approved.
- 8. The accounts were approved.
- 9. New Business Report
 - a. A maternity/parental leave was approved.
 - b. Rhonna Rodriguez was hired as a substitute teacher.
 - c. Inaugural meeting is on November 13th @ 4:30.
 - d. Staffing formula was discussed.
 - e. Information on the Manitoba's Pre-Budget Consultation-An Education Perspective Summary was presented.
 - f. Manitoba's Pre-Budget Consultation-An Education Perspective: Analysis letter from Western School Division was presented.
- 10. Other Reports
 - a. Suspension Report was presented.
- 11. Superintendent's Information Report
 - a. Memo from Barb Isaak (handout).
 - b. Absenteeism Statistics (2016-2017)
 - Public Elementary School
 - Core Math (Gr. 9-12 students)
 - Core ELA (Gr. 9-12 students)
 - c. Permit for Use of School Facilities handout and policy attached
- 12. Secretary Treasurer's Information Report.
 - a. Criminal Record Check Policy for School Volunteers was discussed.
 - b. Letter from Ste. Rose PAC was discussed.
 - c. Ste. Rose Recreation Commission Letter was discussed.
 - d. Southwest Horizon letter to MSBA regarding pending launch & request for input communication initiative was discussed.
 - e. Manitoba Community Newspapers Association letter was discussed.
 - f. MSBA information was presented.
- 13. Open Forum
 - a.

Resolutions:

- 1. P. Vandepoele – G. Wilson
THAT the Board move into the “Committee of the Whole.”
Carried.
TRUSTEE MCLEAN KEPT CHAIR.
PERSONNEL WAS DISCUSSED.
- 2. P. Vandepoele – C. Senkowski
THAT the Board move out of the “Committee of the Whole.”
Carried.
- 3. P. Vandepoele – C. Senkowski
THAT the agenda be adopted.
Carried.

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4. G. Wilson – C. Senkowski
THAT the Board move into the “Committee of the Whole.”
Carried.
- TRUSTEE MCLEAN KEPT CHAIR.
PERSONELL WAS DISCUSSED.
5. P. Vandepoele – G. Wilson
THAT the Board move out of the “Committee of the Whole.”
Carried.
6. G. Wilson – C. Senkowski
THAT the minutes of the regular board meeting on October 9, 2018 be adopted subject to correction for errors and omissions.
Carried.
7. P. Vandepoele – C. Senkowski
THAT the Transportation/Maintenance Supervisor’s information report be received.
Carried.
8. C. Senkowski – G. Wilson
THAT Jeannette Fayant be employed as a Head Custodian for Turtle River School Division, subject to a satisfactory criminal record and child abuse registry check effective October 15, 2018.
Carried.
9. P. Vandepoele – C. Senkowski
THAT Brenda Wilson be employed as a substitute school secretary and an unqualified substitute teacher for the Turtle River School Division effective October 24, 2018.
Carried.
10. P. Vandepoele – C. Senkowski
THAT Crystal Rannie be employed as an unqualified substitute teacher for the Turtle River School Division effective October 24, 2018.
Carried.
11. P. Vandepoele – C. Senkowski
THAT Marcel Morin be employed as a full time term teacher for the Turtle River School Division from October 19, 2018 to November 20, 2018.
Carried.
12. G. Wilson – P. Vandepoele
THAT Pat Blake be employed as a half time (.5) term teacher for the Turtle River School Division from January 7, 2019 to June 28, 2019.
Carried.
13. P. Vandepoele – C. Senkowski
THAT the resignation from Lynn Jastrebski as a librarian for the Turtle River School Division be accepted effective November 6, 2018.
Carried.
14. Notice of Motion: C. Senkowski
THAT the Job Description for the Community School Support Worker be approved as per attached.
15. Notice of Motion: C. Senkowski
THAT the salary scale for the Community School Support Worker be approved as per attached.
16. G. Wilson – P. Vandepoele
THAT the financial statements for the month ending June 2018 be accepted.
Carried.

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17. G. Wilson – C. Senkowski

THAT resolution #20 from March 14, 2017 regular board meeting be reversed. AND THAT Turtle River School Division purchase 5 gasoline school buses in the 2017/2018 fiscal year, 2-53 passenger to be funded from the Bus Capital Reserve and 3-65 passenger to be funded out of the operating fund.

Carried.

18. G. Wilson – P. Vandepoele

THAT the Audit Reports and June 30, 2018 Audited Financial Statement with notes be approved as presented.

Carried.

19. P. Vandepoele – G. Wilson

THAT the Accounts as presented be paid.

A/P cheques numbered from 019411 to 019450 in the amount of \$ 318,722.15.

A/P cheques numbered from 019451 to 019490 in the amount of \$ 48,902.62.

A/P cheques numbered from 019491 to 019514 in the amount of \$ 17,712.60.

A/P cheques numbered from 019515 to 019516 in the amount of \$0 VOIDED.

A/P cheques numbered from 019517 to 019540 in the amount of \$ 13,011.29.

Carried.

20. P. Vandepoele – G. Wilson

THAT the maternity/parental leave as outlined in the New Business Report item a) was approved.

Carried.

21. P. Vandepoele – G. Wilson

THAT Rhonna Rodriguez be employed as a substitute teacher for the Turtle River School Division for the 2018/2019 school year.

Carried.

22. G. Wilson – C. Senkowski

THAT the Superintendent's information report be received.

Carried.

23. G. Wilson – C. Senkowski

THAT the Secretary-Treasurer's information report be received.

Carried.

24. G. Wilson – P. Vandepoele

THAT the meeting adjourn.

Carried.

The meeting adjourned at 9:36 PM.

Next Regular Board Meeting is scheduled for Tuesday, November 13, 2018.

Inaugural Meeting will start at 4:30 pm.

"In Camera" Meeting will start at 5:30 pm.

The Regular Board Meeting will start at 6:30 pm.

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