



Turtle River School Division

Regular Board Meeting – October 12, 2021

Chair K. Wilkinson, Vice-Chair C. Senkowski and Trustees G. Wilson, F. Soucy, J. Whyte were present.

Also present: B. Szymesko, Superintendent, Shannon Desjardins, Secretary Treasurer.

The “In Camera” portion of the meeting was called to order at 5:33 pm.

The Regular Meeting was called to order at 6.36 pm.

1. The board moved in and out of camera.
2. The agenda was adopted.
3. The minutes of the September 28, 2021 regular board meeting were approved.
4. The Mandatory COVID-19 Testing of Staff & Visitors Policy was approved.
5. Maintenance Supervisor’s Report.
 - a. The painting project at Ste. Rose School has been wrapped up. The contractor successfully completed the deficiency list and payment has been issued. Now that it is complete, new exterior lights will be going up around Ste. Rose School over the next little while.
 - b. The fan unit used for the western portion of McCreary School is in the works for replacement over the next few weeks. Once Flynn’s portion of work is completed, the new rooftop unit will be hoisted into place and will be installed thereafter. It will be operational in time for the cooler weather that is inevitably on its way.
 - c. Work remains steady at the vocational addition in Ste. Rose. Electricians and mechanical contractors are making daily progress on remaining items left to do.
 - The rooftop unit has all ducting completed, and electrical and controls are currently being worked on
 - The overhead exterior door is on its way, and is the final door that remains to be installed
 - exterior brickwork is complete
 - the new dust collector is mounted on its cement pad on the exterior of the woodshop. Work is ongoing to wire, provide controls and compressed air to the dust collector as well as complete all duct work to wood working machines tying them into the new unit
 - exterior landscaping is scheduled to begin next week
 - The existing fire alarm panel at Ste. Rose School is being replaced during this construction phase, as there was not enough room in the existing panel to accommodate the new addition and its fire detection devices. This will be scheduled once the rooftop unit and all the controls are complete, so testing of the new fire alarm panel and the controls for automatic shutdown of the new rooftop unit (in the case of a fire alarm) can be done at the same time..
 - d. Snow Removal tenders will be in the paper this week with a deadline of October 22 and will be awarded at the next meeting.
6. Transportation Supervisor’s Report.
 - a. Our new cameras on the buses are being put to work. We had to view another 2 dangerous reported incidents from bus drivers.
 - b. In town bussing, the board wanted the number of students that used the service 2 years ago.

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7. Superintendent's Business Report.
 - a. A resignation was accepted.
 - b. Rhonda Smith was hired as a half time term educational assistant.
 - c. Margaret MacDonald was hired as a full time term educational assistant.
 - d. Diana Neuman was hired as a full time term teacher.

8. Secretary Treasurer's Business Report.
 - a. Jillian Petillion was hired as a Clerical/Account Assistant.
 - b. The proposal from MJG Technologies for bus camera's and DVR to be funded through designated surplus was approved.
 - c. The tender from Parkland Home Improvements for materials and labour to paint the exterior of Ste. Rose School to be funded through a designated surplus was approved.
 - d. The quote from Merlin for 40 software licenses to RAZ Plus and writing A-Z be funded through a designated surplus was approved.
 - e. The quote from Carter Lepla Construction for renovations to the Bus Garage bathroom to be funded through a designated surplus was approved.
 - f. The quote from Grand Valley Mechanical to supply and install the new roof top at McCreary School to be funded through a designated surplus was approved.
 - g. The quote from Flynn Canada Ltd. to prepare and cleanup work area for the new roof top unit at McCreary School to be funded through a designated surplus was approved.
 - h. The proposal from The Accent Environments for furniture for the electrical construction building be funded through a designated surplus was approved.

9. The accounts were approved.

10. New Business Report.
 - a. Tyler McFadyen was hired as a spare school bus driver.
 - b. MyKayla Kohlman was hired as a substitute educational assistant/librarian/substitute Jr. Kindergarten Instructor and an unqualified substitute teacher.

11. Other Reports
 - a. Enrollment report was presented.

12. Superintendent's Information Report.
 - a. Emergency Orders – letter attached.
 - b. Safe School Fund – letter attached.

13. Secretary Treasurer's Information Report.
 - a. MUST Fund was discussed.
 - b. MSBA information was presented.

14. Open Forum
 - a.

Resolutions:

1. G. Wilson – F. Soucy
THAT the Board move into the "Committee of the Whole."

Carried.

TRUSTEE WILKINSON KEPT CHAIR.
PERSONNEL WAS DISCUSSED.

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2. J. Whyte – C. Senkowski
THAT Board move out of the “Committee of the Whole.”
Carried.
3. G. Wilson – F. Soucy
THAT the agenda be adopted.
Carried.
4. C. Senkowski – J. Whyte
THAT the minutes of the regular board meeting on September 28, 2021 be adopted subject to correction for errors and omissions.
Carried.
5. C. Senkowski – G. Wilson
THAT the Mandatory COVID-19 Testing of Staff & Visitors Policy be approved as per attached.
Carried.
6. J. Whyte – C. Senkowski
THAT the Maintenance Supervisor’s information report be received.
Carried.
7. G. Wilson – F. Soucy
THAT the Transportation Supervisor’s information report be received.
Carried.
8. G. Wilson – F. Soucy
THAT the resignation from Meagen Abraham as an educational assistant for the Turtle River School Division be accepted effective October 1, 2021.
Carried.
9. G. Wilson – F. Soucy
THAT Rhonda Smith be employed as a half time (.5) term educational assistant for the Turtle River School Division for the period of October 12, 2021 to March 26, 2022.
Carried
10. G. Wilson – F. Soucy
THAT Margaret MacDonald be employed as a full time term educational assistant for the Turtle River School Division for the period of October 13, 2021 to June 29, 2022.
Carried.
11. F. Soucy – G. Wilson
THAT Diana Neuman be employed as a full time term teacher for the Turtle River School Division for the period of October 12, 2021 to December 22, 2021.
Carried.
12. J. Whyte – C. Senkowski
THAT Jillian Petillion be employed as a Clerical/Account Assistant for the Turtle River School Division effective October 4, 2021, subject to satisfactory child abuse and criminal record checks.
Carried.
13. J. Whyte – C. Senkowski
THAT the proposal from MJG Technologies Ltd. in the amount of \$ 63,008.96 for Bus Camera’s and DVR to be funded through designated surplus.
Carried.
14. G. Wilson – F. Soucy
THAT the tender from Parkland Home Improvements in the amount of \$ 23,500. for materials and labour to paint the exterior of Ste. Rose School to be funded through a designated surplus.
Carried.
15. J. Whyte – C. Senkowski
THAT the quote from Merlin for 40 software licenses to RAZ plus and writing A-Z in the amount of \$14,784. to be funded through a designated surplus.
Carried.

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16. G. Wilson – F. Soucy

THAT the quote from Carter Lepla Construction in the amount of \$ 4,091.47 for renovations to the Bus Garage bathroom to be funded through a designated surplus.

Carried.

17. J. Whyte - C. Senkowski

That the quote from Grand Valley Mechanical in the amount of \$ 42,000. to supply and install new roof top unit at McCreary School to be funded through a designated surplus.

Carried.

18. F. Soucy – G. Wilson

THAT the quote from Flynn Canada Ltd. in the amount of \$4,197. prepare and cleanup work area for the new roof top unit at McCreary School to be funded through a designated surplus.

Carried.

19. C. Senkowski – J. Whyte

THAT the proposal from The Accent Environments in the amount of \$18,739.84 for furniture for the electrical construction building be funded through a designated surplus.

Carried.

20. C, Senkowski – J. Whyte

THAT the Accounts as presented be paid.

A/P cheques numbered from 024557 to 024582 in the amount of \$ 70,728.29.

Carried.

21. C. Senkowski – J. Whyte

THAT Tyler McFadyen be employed as a spare bus driver for the Turtle River School Division effective October 13, 2021, subject to a satisfactory child abuse check.

Carried.

22. G. Wilson – F. Soucy

THAT MyKayla Kohlman be employed as a substitute educational assistant/librarian, substitute Jr. Kindergarten Instructor and an unqualified substitute teacher for the Turtle River School Division effective October 13, 2021.

Carried.

23. C. Senkowski – J. Whyte

THAT the Superintendent's information report be received.

Carried.

24. F. Soucy – G. Wilson

THAT the Secretary-Treasurer's information report be received.

Carried.

25. J. Whyte – C. Senkowski

THAT the meeting adjourn.

Carried.

The meeting adjourned at 8:29 pm.

Next Regular Board Meeting is scheduled for Tuesday, October 26, 2021.

“In Camera” Meeting will start at 5:30 pm.

The Regular Board Meeting will start at 6:30 pm.

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