



Turtle River School Division

Regular Board Meeting – November 13, 2018

Chari K. Wilkinson, Vice Chair C. Senkowski and Trustees G. Wilson, F. Soucy, J. Whyte were present.

Also present: B. Szymesko, Superintendent, Shannon Desjardins, Secretary Treasurer.

The "In Camera" portion of the meeting was called to order at 5:33 pm.

The Regular Meeting was called to order at 6:34 pm.

1. The Board moved in and out of camera.
2. The Agenda was adopted.
3. The minutes of the October 23, 2018 regular board meeting were approved.
4. The Job Description for the Community School Support Worker was approved.
5. The salary scale for the Community School Support Worker was approved.
6. Transportation Maintenance Supervisor's Report
 - a. A resignation was accepted.
 - b. Don Roberts was hired as a spare school bus driver.
 - c. Letter from parents requesting a pickup/drop off location change was shared and discussed.
 - d. Sarah Verhaeghe was hired as a substitute custodian.
7. Superintendent's Business Report.
 - a. Haley Bone was hired as a librarian.
 - b. Amanda Nicholson was hired as a substitute educational assistant/librarian and an unqualified substitute teacher.
 - c. Suzette Pettit was hired as a part time community connector support worker.
8. Secretary Treasurer's Business Report.
 - a. The financial statements for the month ending July 2018 was approved.
 - b. The financial statements for the month ending August 2018 was approved.
 - c. The financial statements for the month ending September 2018 was approved.
 - d. A maternity and parental leave was approved.
 - e. A notice of motion for the School Volunteer Policy was amended.
 - f. A notice of motion for the Organizational Chart was amended.
9. The accounts were approved.
10. New Business Report
 - a. Carol Ferec was hired as an educational assistant.
11. Other Reports
 - a. Enrollment Report was presented.
 - b. Suspension Report was presented.
 - c. Resource Consultant Report was presented.

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12. Superintendent's Information Report
 - a. Grade 12 provincial exam results for all Math and English Language Arts are available on the Manitoba Education and Training website.
 - b. Manitobans Making Choices –(hand-out) Thursday, November 15th meeting @ 1:30 pm – McCreary Drop in Centre.
 - c. Relocation of Student Records Services from the Professional Certification Unit to the Education Services Branch.
 - d. Take Our Kids to Work Day – November 14-(hand-out).
 - e. Serious Incident Report.

13. Secretary Treasurer's Information Report.
 - a. Jennifer Sellman was head teacher at McCreary School for October 2, 2018.
 - b. Survey of Recreation Facility was shared and discussed. Letter to be sent out to local councils and Recreation Directors.
 - c. Letter from Ste. Rose PAC was shared and discussed.
 - d. Community Support Worker proposed contract was discussed.
 - e. Gifts for Trustees who have retired was discussed.
 - f. MASBO regional meeting was discussed
 - g. November orientations and general meeting on November 29 & 30 was discussed.
 - h. MSBA information was presented.

14. Open Forum
 - a.

Resolutions:

1. F. Soucy – G. Wilson
THAT the Board move into the “Committee of the Whole.”
Carried.
TRUSTEE WILKINSON KEPT CHAIR.
PERSONNEL WAS DISCUSSED.

2. J. Whyte – C. Senkowski
THAT the Board move out of the “Committee of the Whole.”
Carried.

3. J. Whyte – C. Senkowski
THAT the agenda be adopted.
Carried.

4. G. Wilson – F. Soucy
THAT the minutes of the regular board meeting on October 23, 2018 be adopted subject to correction for errors and omissions.
Carried.

5. C. Senkowski – J. Whyte
THAT the Job Description for the Community School Support Worker be approved as per attached.
Carried.

6. C. Senkowski – J. Whyte
THAT the salary scale for the Community School Support Worker be approved as per attached.
Carried.

7. G. Wilson – F. Soucy
THAT the Transportation/Maintenance Supervisor's information report be received.
Carried.

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8. G. Wilson – F. Soucy
THAT the resignation from Don Roberts as a Regular School Bus Driver for Turtle River School Division be accepted effective November 23, 2018. Carried.
9. G. Wilson – F. Soucy
THAT Donald Roberts be employed as a Spare School Bus Driver for Turtle River School Division effective November 23, 2018. Carried.
10. J. Whyte – C. Senkowski
THAT Sarah Verhaeghe be employed as a Substitute Custodian for Turtle River School Division effective November 13, 2018. Carried.
11. F. Soucy – G. Wilson
THAT Haley Bone be employed as a librarian for the Turtle River School Division effective November 1, 2018, subject to a satisfactory child abuse check. Carried.
12. J. Whyte – C. Senkowski
THAT Amanda Nicholson be employed as a substitute educational assistant/librarian and an unqualified substitute teacher for the Turtle River School Division effective November 14, 2018. Carried.
13. C. Senkowski – G. Wilson
THAT Suzette Pettit be employed as a part time (up to 15 hours per week) community connector support worker for the Turtle River School Division for the period of November 1, 2018 to June 14, 2019, subject to a satisfactory criminal record and child abuse checks. Carried.
14. C. Senkowski – J. Whyte
THAT the financial statements for the month ending July 2018 be accepted. Carried.
15. C. Senkowski – J. Whyte
THAT the financial statements for the month ending August 2018 be accepted. Carried.
16. C. Senkowski – J. Whyte
THAT the financial statements for the month ending September 2018 be accepted. Carried.
17. G. Wilson – F. Soucy
THAT the maternity and parental leave as outlined in the Secretary Treasurer's Business Report item d) be approved. Carried.
18. NOTICE OF MOTION: G. Wilson
THAT the School Volunteer Policy be amended as per attached. Carried.
19. NOTICE OF MOTION: J. Whyte
THAT the Organizational Chart be amended as per attached.
20. G. Wilson – F. Soucy
THAT the Accounts as presented be paid.
A/P cheques numbered from 019541 to 019569 in the amount of \$ 537, 854.69.
A/P cheques numbered from 019570 to 019597 in the amount of \$ 27,514.89.
A/P cheques numbered from 019598 to 019604 in the amount of \$ 10,466.62.
A/P cheques numbered from 019605 to 019632 in the amount of \$ 61,944.98.
A/P cheques numbered from 019633 to 019642 in the amount of \$ 61,958.17.
A/P cheques numbered from 019643 to 019659 in the amount of \$ 357,798.16. Carried.

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21. F. Soucy – G. Wilson

THAT Carol Ferec be employed as an educational assistant for the Turtle River School Division effective November 14, 2018.

Carried.

22. C. Senkowski – J. Whyte

THAT the Superintendent's information report be received.

Carried.

23. F. Soucy – G. Wilson

THAT the Secretary-Treasurer's information report be received.

Carried.

24. C. Senkowski – J. Whyte

THAT the meeting adjourn.

Carried.

The meeting adjourned at 7:57 PM.

Next Regular Board Meeting is scheduled for Tuesday, November 27, 2018.

"In Camera" Meeting will start at 5:30 pm.

The Regular Board Meeting will start at 6:30 pm.

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