



# Turtle River School Division

## Regular Board Meeting – June 12, 2018

Chair K. Wilkinson, and Trustees G. Wilson, P. Vandepoele were present.

Trustee C. Senkowski via Skype

Vice Chair G. McLean was not present.

Also present: B. Szymesko, Superintendent, Shannon Desjardins, Secretary Treasurer, Dean Bluhm, Transportation Maintenance Supervisor (for his report only).

The "In Camera" portion of the meeting was called to order at 5:36 pm.  
The Regular Meeting was called to order at 6:39 pm.

1. The Board moved in and out of camera.
2. The Agenda was adopted.
3. The minutes of the May 22, 2018 regular board meeting were approved.
4. The Job Description for the Junior Kindergarten Instructor was approved.
5. The Non-Union Employment Benefits was approved to update and reflect current procedures.
6. Transportation Maintenance Supervisor's Report
  - a. A resignation was accepted.
  - b. A request for leave was granted.
  - c. The head mechanic continue his duties throughout July and August 2018 and the mechanics helper will receive a lay off was approved.
  - d. Route changes for the 2018/2019 school year was discussed.
  - e. Annual school bus driver meeting schedule was presented.
  - f. Glenella shop washroom addition was presented.
7. The Board moved in and out of camera.
8. Superintendent's Business Report.
  - a. A maternity/parental leave was approved.
9. Secretary Treasurer's Business Report.
  - a. The Financial Statements for the 12 month period ending March 31, 2018 was approved for submission to Manitoba Education and Training, the Provincial Controllers Office and the Provincial Office of the Auditor General.
  - b. The specified auditing procedures on the school division's financial information, as at March 31, 2018 conducted by Meyers Norris Penny for the Office of the Auditor General was accepted.
  - c. The Disclosure in Accordance with Section 2 of the Public Sector Compensation Disclosure Act for the calendar year 2018 was approved.
  - d. The Audit Report for the Disclosure in Accordance with Section 2 of the Public Sector Compensation Disclosure Act for the calendar year 2018 was approved.

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10. The accounts were approved.
11. A maternity and extended parental leave was approved.
12. A notice of motion for the Turtle River School Division Hutterian Student Registration Form was moved.
13. Enrollment Report was presented.
14. Suspension Report was presented.
15. Superintendent's Information Report
  - a. Student Services Review and Reporting.
  - b. South Parkland EDI (2016-2017 current data).
  - c. Religious Diversity in Manitoba Schools.
  - d. Letter from Community Travel Club Organizer (Ste. Rose).
16. Secretary Treasurer's Information Report.
  - a. MSBA information was presented.
17. Open Forum
  - a.

**Resolutions:**

1. G. Wilson – P. Vandepoele  
THAT the Board move into the "Committee of the Whole."  
Carried.  
TRUSTEE WILKINSON KEPT CHAIR.  
PERSONNEL WAS DISCUSSED.
2. P. Vandepoele – G. Wilson  
THAT the Board move out of the "Committee of the Whole."  
Carried.
3. G. Wilson – P. Vandepoele  
THAT the agenda be adopted.  
Carried.
4. P. Vandepoele – G. Wilson  
THAT the minutes of the regular board meeting on May 22, 2018 be adopted subject to correction for errors and omissions.  
Carried.
5. G. Wilson – P. Vandepoele  
THAT the Job Description for the Junior Kindergarten Instructor be approved as per attached.  
Carried.
6. G. Wilson – P. Vandepoele  
THAT the Non-Union Employment Benefits be approved as per attached to update and reflect current procedures.  
Carried.

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7. G. Wilson – P. Vandepoele  
THAT the Transportation/Maintenance Supervisor's information report be received.  
Carried.
8. G. Wilson – P. Vandepoele  
THAT the resignation from Ronald Mitchler as a regular school bus driver for Turtle River School Division effective June 29, 2018 be accepted.  
Carried.
9. G. Wilson – P. Vandepoele  
THAT the request for 12 days personal leave without pay from Logan Dumanske from September 6, 2018 through September 21, 2018 be accepted.  
Carried.
10. P. Vandepoele – G. Wilson  
THAT the Head Mechanic continue his duties throughout July and August 2018 and the Mechanics Helper receive a lay off.  
Carried.
11. P. Vandepoele – G. Wilson  
THAT the Board move into "Committee of the Whole."  
Carried.
- TRUSTEE WILKINSON KEPT CHAIR.  
PERSONNEL WAS DISCUSSED.
12. G. Wilson – P. Vandepoele  
THAT the Board move out of "Committee of the Whole."  
Carried.
13. P. Vandepoele – G. Wilson  
THAT the request for maternity/parental leave for Wendy-Leigh Sacharko for the period of approximately September 9, 2018 to September 3, 2019 be approved.  
Carried.
14. P. Vandepoele – G. Wilson  
THAT the financial statements for the 12 month period ending March 31, 2018 be approved for submission to Manitoba Education and Training, the Provincial Controllers Office and the Provincial Office of the Auditor General.  
Carried.
15. P. Vandepoele – G. Wilson  
THAT the specified auditing procedures on the school division's financial information, as at March 31, 2018 conducted by Meyers Norris Penny for the Office of the Auditor General, be accepted.  
Carried.
16. G. Wilson – P. Vandepoele  
THAT the Disclosure in Accordance with Section 2 of the Public Sector Compensation Disclosure Act for the Calendar year 2018 be approved.  
Carried.
17. P. Vandepoele – G. Wilson  
THAT the Audit Report for the Disclosure in Accordance with Section 2 of the Public Sector Compensation Disclosure Act for the Calendar year 2018 be approved.  
Carried.
18. P. Vandepoele – G. Wilson  
THAT the Accounts as presented be paid.  
A/P cheques numbered from 018651 to 018682 in the amount of \$ 42,588.61.  
A/P cheques numbered from 018683 to 018698 in the amount of \$ 524,963.52.  
A/P cheques numbered from 018699 to 018744 in the amount of \$ 58,327.48.  
A/P cheques numbered from 018745 to 018776 in the amount of \$ 388,345.03.  
Carried.

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19. P. Vandepoele – G. Wilson

THAT the request for maternity and extended parental leave for Tanya Billett from approximately August 11, 2018 to February 22, 2020 be approved.

Carried.

20. NOTICE OF MOTION: G. Wilson

THAT the Turtle River School Division Hutterian Student Registration Form be approved as attached.

Carried.

21. G. Wilson – P. Vandepoele

THAT the Superintendent's information report be received.

Carried.

22. P. Vandepoele – G. Wilson

THAT the Secretary-Treasurer's information report be received.

Carried.

23. G. Wilson – P. Vandepoele

THAT the meeting adjourn.

Carried.

The meeting adjourned at 9:25 PM.

**Next Regular Board Meeting is scheduled for Tuesday, June 26, 2018.**

**"In Camera" Meeting will start at 5:30 pm.**

**The Regular Board Meeting will start at 6:30 pm.**

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