



Turtle River School Division

Regular Board Meeting – October 25, 2016

Chair K. Wilkinson, Vice-Chair and Trustees G. Wilson, P. Vandepoele were present.

Also present: B. Szymesko, Superintendent, and Shannon Desjardins, Secretary Treasurer.

The “In Camera” portion of the meeting was called to order at 5:30 pm.

The Regular Meeting was called to order at 6:37 pm.

Bill Key, CA of Meyers Norris Penny L.L.P. who was the engagement manager for the financial audit of the year ended June 30, 2016 attended the meeting to report on the audit. Mr. Key went over the reports and financial statement with the board. The audit reports were positive and he commented on the excellent work done by the secretary treasurer, accountant and all the staff involved that contributed to the year-end procedures, and preparation of the financial statements.

1. The Board moved in and out of camera.
2. The Agenda was adopted.
3. The minutes of the October 11, 2016 regular board meeting were approved.
4. The Board moved in and out of camera.
5. Transportation Maintenance Supervisor’s Report
 - a. Board approved installation of additional playground equipment, specifically sand diggers and a saucer swing presented from the Alonsa Playground Committee.
6. Superintendent’s Business Report.
 - a. A maternity/parental leave was granted.
 - b. Karen Bouchard was hired as a substitute educational assistant/librarian/secretary/unqualified substitute teacher.
7. Secretary Treasurer’s Business Report.
 - a. The Financial Statements for the month ending June 30, 2016 were approved.
 - b. From the 2015/2016 fiscal year \$55,000.00 was transferred to the Wide Area Network Reserve.
 - c. From the 2015/2016 fiscal year \$150,000.00 was transferred to the HVAC System Reserve.
 - d. The Audit Reports and the Financial Statements for the year ending June 30, 2016 were received and approved.
 - e. The Board of Trustees appointed the Ward 4 Trustee.
8. The accounts were approved.
9. Barb Schultz was hired as a substitute educational assistant/sub cleaner/unqualified substitute teacher.
10. A resignation was accepted.
11. Superintendent’s Information Report.

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- a. Information link-email attached.
 - b. International Travel –email attached
 - c. EBD level 3 process with Wrap Around procedure with Shari Block is on October 20, 2016.
 - d. Dawn Wood visit to Alonsa School re: Community Schools.
 - e. Turtle River School Division strategic planning with John Van Wellinghem-(review).
12. Secretary Treasurer’s Information Report.
- a. Riding Mountain Hotel was discussed.
 - b. SWOT survey from MSBA regarding the Education Funding was presented.
 - c. MSBA information was presented.
13. Open Forum
- a. CUPE negotiations report was discussed.
 - b. Regional meeting was discussed.
14. The Board moved in and out of camera.

Resolutions:

1. G. Wilson – G. McLean
THAT the Board move into the “Committee of the Whole.”

Carried.

TRUSTEE WILKINSON KEPT CHAIR.
PERSONNEL AND STUDENTS WAS DISCUSSED.

2. G. McLean – G. Wilson
THAT the Board move out of the “Committee of the Whole.”

Carried.

3. P. Vandepoele – G. McLean
THAT the Agenda be adopted.

Carried.

4. G. Wilson – G. McLean
THAT the minutes of the regular board meeting on October 11, 2016 be adopted subject to correction of errors and omissions.

Carried.

5. G. Wilson – P. Vandepoele
THAT the Board move into the “Committee of the Whole.”

Carried.

TRUSTEE WILKINSON KEPT CHAIR.
PERSONNEL WAS DISCUSSED.

6. P. Vandepoele – G. Wilson
THAT the Board move out of the “Committee of the Whole.”

Carried.

7. P. Vandepoele – G. Wilson
THAT the Transportation/Maintenance Supervisor’s information report be received.

Carried.

8. G. McLean – G. Wilson
THAT the request for maternity leave for Karla Hall for the period of January 8, 2017 to May 16, 2017 and parental leave for the period of May 17, 2017 to January 7, 2018, be approved

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9. G. McLean – G. Wilson

THAT Karen Bouchard be employed as a substitute educational assistant/librarian/secretary/unqualified substitute teacher for the Turtle River School Division effective October 26, 2016.

Carried.

10. P. Vandepoele – G. Wilson

THAT the financial statements for the month ending June 30, 2016 be accepted.

Carried.

11. G. Wilson – G. McLean

THAT \$55,000.00 from the 2015/2016 fiscal year be transferred to the Wide Area Network Reserve.

Carried.

12. G. McLean – G. Wilson

THAT \$150,000.00 from the 2015/2016 fiscal year be transferred to the HVAC System Reserve.

Carried.

13. P. Vandepoele – G. McLean

THAT the Audit Reports and June 30, 2016 Audited Financial Statement with notes be approved as presented.

Carried.

14. P. Vandepoele – G. Wilson

THAT the Turtle River School Division Board of Trustees appoint Carol Senkowski as Ward 4 Trustee.

Carried.

15. G. Wilson – P. Vandepoele

THAT the Accounts as presented be paid.

A/P cheques numbered from 015182 to 015219 in the amount of \$ 296,110.81.

A/P cheques numbered from 015220 in the amount of \$ 209.73.

A/P cheques numbered from 015221 to 015276 in the amount of \$ 87,331.42.

Carried.

16. G. Wilson – G. McLean

THAT Barb Schultz be employed as a substitute educational assistant/sub cleaner/unqualified substitute teacher for the Turtle River School Division effective October 26, 2016.

Carried.

17. P. Vandepoele – G. Wilson

THAT the resignation from France Cadieux as a full time teacher for the Turtle River School Division be accepted effective October 28, 2016.

Carried.

18. G. McLean – G. Wilson

THAT the Superintendent's information report be received.

Carried.

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19. G. Wilson – G. McLean
THAT the Secretary-Treasurer's information report be received.

Carried.

20. G. Wilson – G. McLean
THAT the Board move into the "Committee of the Whole."

Carried.

TRUSTEE WILKINSON KEPT CHAIR.
PERSONNEL WAS DISCUSSED.

21. G. McLean – P. Vandepoele
THAT the Board move out of the "Committee of the Whole."

Carried.

22. G. Wilson – G. McLean
THAT the meeting adjourn.

Carried.

The meeting adjourned at 9:00 PM.

Next Regular Board Meeting is scheduled for Tuesday, November 8, 2016.
"In Camera" Meeting will start at 5:30 pm.
The Regular Board Meeting will start at 6:30 pm.

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