



Turtle River School Division

Board Policy #9 Policy Development

A primary role of the Board is the development, adoption, monitoring and revision of policy.

Identification of Areas for Policy Development

Recommendations for consideration of policy development or revision may come to the Board from a variety of sources including individual trustees, board committees, senior administrators, division personnel, the public, students and Provincial or Federal governments.

Process for Policy Development

Once the Board has determined that policy development is required, the following process will be initiated.

1. The development of the new policy is assigned by Board motion to the Policy Committee.
2. Senior Administration will create a draft policy based on the Trustees' rationale for the proposed policy.
3. The draft policy is reviewed and where necessary revised by the Policy Committee.
4. With approval of the Board, the Policy Committee may seek public consultation and input in the development of the policy.
5. The draft policy is brought to the full Board for review, revision and approval.

Board Approval Criteria

As a final step before approving a new or revised policy, the Board will consider the following three questions:

1. Does the policy clearly communicate the Board's intent?
2. Does the policy articulate the Board's instructions to Senior Administration in such a way as to allow them an acceptable range of options for implementation?
3. How will this policy be monitored?

Policy Dissemination

Once a policy has been developed or revised and approved by the Board, it will be distributed to all staff via division e-mail, placed on the division website and a hard copy maintained by Senior Administration in the division office.

Date Approved: June 13, 2023	Date Reviewed:	Date Revised:	Page 1 of 2
--	-----------------------	----------------------	-----------------------

Monitoring and Reviewing Policy

The Board believes that in order to maintain a strong and relevant school system, it needs to review division policies on a continual basis in an effort to ensure that they are compliant with all relevant legislation, consistent with community values, and meeting the needs of all students. To that end, all policies will be reviewed annually by the Policy Committee which will formally report the results of its review to the Board.

Government-Mandated Policies

In addition to the myriad of legislative requirements identified in the Introduction to the Board Policy Manual, Government may, from time to time, direct that Boards create or adopt specific policies or procedures to address topical issues. These directives will be identified here and classified as being addressed according to the following framework.

- A. Within existing Board Policy (number(s))
- B. Within Board Operating Procedures or Bylaws
- C. Within existing Administrative Procedures (number(s))
- D. Within specific information provided on the Division's website
- E. Currently under development

At present the following areas have been identified:

- Code of Conduct (A 8,13 and B)
- Internet Use (A 12,13 and C)
- Food and Nutrition (A 12,13 and C)
- Human Diversity (A 12,13 and C)
- Disengaged Pupils (A12,13 and C)
- Attendance Issues (A 12,13 and C)
- Anaphylaxis (A 12,13 and C)
- Community Use of Facilities (A 3,14 and C)
- Diversity, Equity and Inclusion (A 12,13 and C "Action Plan" and D)
- Whistleblower Protection (A12,13 and C)
- Seclusion and Restraint (A 12,13 and C)