

# Turtle River School Division –Pandemic Plan for Level **ORANGE**

*\*Public Health and Safety Comes first. Students with special needs and the early years students are priority \*\*Each school will have plans with further details \*\*\*\*subject to change based on public health guidance\*\*\*\**

<b>LEVEL ORANGE</b>	<ul style="list-style-type: none"> <li>- Students may shift over to Level Orange dependent on Provincial, Regional, District, Community, or School Health Guidelines and Regulations.</li> <li>- In September 2020, staff and students have been planning and preparing to move between different levels if and as needed.</li> </ul>
# of students, class cap, cohort sizes	<ul style="list-style-type: none"> <li>- Class seating must follow physical distancing of 2 meters, this must be maintained and this will determine the maximum amount of students in a class.</li> <li>- To mitigate risk further, students will be in their own classroom cohorts and potentially the use of larger cohorts of combing grades but keeping the larger cohort sizes to 75 students.</li> <li>- The use of separate exits, drop-off &amp; pick-ups.</li> <li>- Schools will plan for this cohort sizing.</li> <li>- Desks/tables must be min. 2m apart.</li> <li>- All K-8 students attend fulltime as well as children with Special Needs.</li> <li>- Grades 9-12 will return fulltime as our classes are manageable according to the public health recommendations (buildings have adequate space).</li> </ul> <p><a href="https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guidance.pdf">https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guidance.pdf</a></p>
Scheduling/Timetabling	<ul style="list-style-type: none"> <li>- K- Grade 8 In-Class Learning, every day, will focus on Core Areas with other subjects integrated with recovery learning.</li> <li>- Grade 9-12 students will be in-class everyday where room allows for 2 meters spacing between students.</li> <li>- Turtle River School Division feels it has the space in our buildings to support our students from K-12 all day, every day.</li> <li>- If spacing is not able to accommodate the 2-meter spacing, other options would be considered to grades 9-12 students attending every day.</li> <li>- Virtual Learning using technology will be emphasized when and if this spacing cannot be provided.</li> <li>- High School Courses will continue Virtually.</li> <li>- Teacher-led instruction will occur for all students.</li> </ul>
<p>AREAS OF FOCUS</p> <ul style="list-style-type: none"> <li>-social</li> <li>-emotional</li> <li>-mental health</li> </ul> <p>-focus on core subjects, with a complement of the electives</p> <p>-focus on essential curriculum outcomes</p>	<ul style="list-style-type: none"> <li>- Teachers will utilize virtual teacher led experiences utilizing technology in order to support students gaining independence in using these programs in September to prepare for the possibility for remote learning (RED).                         <ul style="list-style-type: none"> <li>- email</li> <li>- Reading A to Z</li> <li>- Microsoft Teams/Remote Conferencing Application</li> </ul> </li> <li>- Apps such as SeeSaw, Remind, Teams, Facebook, etc.... to communicate and engage parents and students.</li> <li>- Teachers will focus on the essential curriculum outcomes with the Learning Focus remaining on the cores with complemental cross-curricular subjects to complement and support learning. Electives will be offered still but they will be the first to flex over if/when needed to support the core subjects.</li> <li>- Student Social and Emotional needs will be supported through engagement with technology and access to support programs.</li> <li>- The Division Social Worker and Mental Health Committee will work with classroom sessions to support students and teachers remotely with direct contact, discussions and student check-in's.</li> </ul> <p><b>Virtual Therapy</b>  <a href="https://www.gov.mb.ca/covid19/bewell/virtualtherapy.html">https://www.gov.mb.ca/covid19/bewell/virtualtherapy.html</a></p> <p><b>AbilitiCBT App</b>  <a href="https://manitoba.abiliticbt.com/home">https://manitoba.abiliticbt.com/home</a></p> <p><b>Mental Health Website</b>  <a href="https://www.gov.mb.ca/covid19/bewell/index.html">https://www.gov.mb.ca/covid19/bewell/index.html</a></p> <p><b>Crisis Hotlines</b>  <a href="https://www.gov.mb.ca/health/mh/crisis.html">https://www.gov.mb.ca/health/mh/crisis.html</a></p> <p><b>WHO – Healthy at Home</b>  <a href="https://www.who.int/campaigns/connecting-the-world-to-combat-coronavirus/healthyathome">https://www.who.int/campaigns/connecting-the-world-to-combat-coronavirus/healthyathome</a></p>

<p>Technology</p>	<ul style="list-style-type: none"> <li>- If remote learning is required, then the division will provide students with access to technology, in order to access their learning outcomes.</li> <li>- It will still be teacher-led instruction, by maximizing the usage of remote technologies.</li> <li>- The division and schools will support families and parents with access to technology by lending those students and families that need devices a device (ipad or laptop).</li> <li>- The Division will also do its best to support students/families in accessing the internet with support in various ways that would support as many students as possible (portable internet repeaters, support with access to service, Internet access sticks, etc...)</li> <li>- Students have been taught by their teachers in September 2020 how to use online platforms on how to login, use, and access their learning content in case of this remote learning scenario.</li> </ul>
<p>Communication</p>	<ul style="list-style-type: none"> <li>- Letters from the division and schools regarding expectations and protocols.</li> <li>- Teachers will communicate by phone, email, or Apps such as SeeSaw, Remind, Teams, Facebook, etc.... to communicate and engage parents and students.</li> <li>- Division and school communication through the webpage, Twitter, and Facebook.</li> </ul>
<p>Transportation Plan</p>	<p><b><u>Morning Run/Beginning of Day</u></b></p> <ul style="list-style-type: none"> <li>- Bus Drivers clean their busses/sanitize seats, bus high touch points, railings, doors, windows, seats, etc...</li> <li>- The utilization of bus air vents and windows will be maximized dependent on weather.</li> <li>- All school bus passengers, including the bus driver, are required to wear a non-medical mask. These should be put on before getting on the bus and taken off after exiting the bus, if removal is appropriate for the setting. Students in lower grades may also wear non-medical masks.</li> <li>- If a student doesn't have a mask, one will be provided.</li> <li>- Attendance of bus ridership will be kept daily for contact tracing purposes.</li> <li>- The Bus Driver will pick up students, loading from the rear of the bus.</li> <li>- Students can sit two per seat only if related/living together. Otherwise it is one per seat.</li> <li>- Seating is assigned and students must stay in their seats at all times.</li> <li>- When arriving at the scheduled time at the school, students will be dropped off at their assigned entrance one bus at a time.</li> <li>- Students will unload in reverse of pickup, maintaining distancing.</li> <li>- The bus driver will sanitize and clean the bus again after students leave.</li> </ul> <p><b><u>End of Day/Afternoon Run</u></b></p> <ul style="list-style-type: none"> <li>- This procedure will repeat upon pick up at the end of the day.</li> <li>- Students will line up at school before entering the bus maintaining the 6ft distancing.</li> <li>- They will board the bus with the back first.</li> <li>- They will maintain their same seating plan at all times.</li> <li>- Once all students have been dropped off, the bus driver will sanitize the bus, getting it ready for the next day.</li> </ul> <p><b><u>School Bus Transportation Guidelines</u></b>  <a href="https://www.edu.gov.mb.ca/k12/covid/reopening/transportation.html">https://www.edu.gov.mb.ca/k12/covid/reopening/transportation.html</a></p>
<p>Transportation</p>	<ul style="list-style-type: none"> <li>- Bus routes may have to be doubled with two runs or reduced bussing available depending on our ability to safely provide bussing. Factors will determine this based on bus driver availability, etc.</li> <li>- Follow transportation guidelines set out by Manitoba Education and Provincial Health Guidelines.</li> <li>- Birthday parties, daycare drop-off, &amp; in town students will be suspended at this time.</li> <li>- We will consult with parents on who will be willing to voluntarily transport their children as we get closer to school start up. It will depend on health guidelines and numbers of students.</li> <li>- All bus routes are being reviewed by the Transportation Supervisor and planning is occurring to ensure appropriate spacing for students as well as coordinating with parents the voluntary transportation of students.</li> </ul> <p><b><u>Parent Transportation Advice</u></b>  <a href="https://www.gov.mb.ca/covid19/restoring/transportation.html">https://www.gov.mb.ca/covid19/restoring/transportation.html</a></p> <ul style="list-style-type: none"> <li>- Attendance will be taken and maintained daily for contact tracing purposes only.</li> </ul>

Arrival and departures	<ul style="list-style-type: none"> <li>- Students will have staggered arrivals and departures to reduce congestion.</li> <li>- Use of separate entrances/exits, screening at home and again upon entry in the school.</li> <li>- Hand sanitizer or handwashing upon entry and exit of building.</li> </ul>
Screening Students	<ul style="list-style-type: none"> <li>- Parents must screen their own children prior to sending to school <b><u>EACH DAY.</u></b></li> </ul> <p><a href="https://sharedhealthmb.ca/covid19/screening-tool/">https://sharedhealthmb.ca/covid19/screening-tool/</a></p> <ul style="list-style-type: none"> <li>- Staff will screen students as they enter the school.</li> </ul>
Screening	<ul style="list-style-type: none"> <li>- Students are continually observed and screened by their teacher.</li> <li>- Staff members will screen themselves before the start of each day.</li> </ul> <p><a href="https://sharedhealthmb.ca/covid19/screening-tool/">https://sharedhealthmb.ca/covid19/screening-tool/</a></p>
Recess,	<ul style="list-style-type: none"> <li>- Students wash hands before and after recess.</li> <li>- Students follow physical distancing with support from supervision staff.</li> <li>- Individual cohorts have their own play equipment (e.g. soccer balls, etc..) and it must be cleaned between uses.</li> <li>- Recesses are staggered in order to support less congestion and less group sizes.</li> </ul>
Sports / Phys-ed	<ul style="list-style-type: none"> <li>- Outside as much as possible, students need movement.</li> <li>- Preference to outdoor activities will be given to support public health suggestions.</li> <li>- Select activities that allow for physical distancing.</li> <li>- Classroom teachers can do phys-ed.</li> </ul> <p><a href="https://www.gov.mb.ca/covid19/restoring/sports-guidelines.html">https://www.gov.mb.ca/covid19/restoring/sports-guidelines.html</a></p>
Music/Band	<ul style="list-style-type: none"> <li>- Music will pause wind/choral activities</li> <li>- Focus will be on percussion and string instruments/activities</li> </ul> <p><a href="https://www.gov.mb.ca/covid19/restoring/music-guidelines.html">https://www.gov.mb.ca/covid19/restoring/music-guidelines.html</a></p>
Shops classes (bussing/comingling)	<ul style="list-style-type: none"> <li>- Itinerant teacher will go to students in their perspective schools</li> <li>- Students will not travel between schools</li> </ul> <p><a href="https://www.edu.gov.mb.ca/k12/covid/support/tech_career.html">https://www.edu.gov.mb.ca/k12/covid/support/tech_career.html</a></p>
Lunch, Breakfast	<ul style="list-style-type: none"> <li>- Students will eat lunch in their homeroom classrooms at their desks.</li> <li>- Students will bring their own lunches from home.</li> <li>- Canteens will be closed at this time until further notice.</li> <li>- Breakfast programs will continue but be altered to meet public health guidelines.</li> <li>- The use of pre-packaged items will be utilized.</li> <li>- No usage of microwaves in schools at this time.</li> </ul>
Cleaning	<ul style="list-style-type: none"> <li>- Detailed schedules will be created in order to clean when students are away from their classrooms (recess) as well as clean entrances and exits, etc...</li> <li>- Additional cleaning/sanitation will be completed by custodians.</li> <li>- Touched water fountains will be disabled. Touchless water fill stations will be permitted.</li> <li>- Lunchrooms and washrooms are disinfected frequently.</li> <li>- Teachers and EA's will help clean as time and knowledge of what requires cleaning permits.</li> <li>- Students will frequently wash/sanitize their hands throughout the day.</li> <li>- Wash your hands especially after coughing, blowing noses or sneezing, and when handling food.</li> </ul>

<p>Hygiene Practices - Handwashing</p>	<p><b>Hygiene Practices</b> - Handwashing with soap and water for at least 20 seconds is the recommended hand hygiene practice. Staff and students must engage in frequent hand hygiene, including at the following times:</p> <ul style="list-style-type: none"> <li>- The start of the day and before going home.</li> <li>- Before and after recess.</li> <li>- After going to the washroom and helping children with washroom routines.</li> <li>- After a diaper change (both children and staff).</li> <li>- Before and after preparing food.</li> <li>- Before eating or drinking.</li> <li>- After getting hands dirty.</li> <li>- After wiping nose or handling dirty tissues.</li> <li>- After coughing, sneezing or blowing nose.</li> <li>- After soothing a crying child.</li> <li>- Before and after putting on and taking off a mask.</li> <li>- Before and after being on a bus.</li> <li>- After cleaning tasks (staff).</li> </ul> <p>School staff should help young children to ensure handwashing is done correctly.</p>
<p><b>Ventilation</b></p>	<p><b>Ventilation</b> - There is less likelihood of transmission in well ventilated environments. Consider the following strategies:</p> <ul style="list-style-type: none"> <li>- Avoid recirculation of air to the greatest extent possible, and ensure filters are clean.</li> <li>- In general, ventilating indoor environments with fresh air—whether by increasing the outdoor air ratio of the HVAC system settings as much as possible or by opening windows and avoiding or reducing recirculation—will dilute the air exhaled by the occupants, including any infectious particles. Even if this is not feasible for the whole facility, consider this for higher risk areas (e.g., where crowding may be an issue).</li> <li>- Minimize the use of fans and limit them to the lowest settings if they are needed. Direct air flow away from people and surfaces. Ensure that these surfaces are cleaned along with other high-touch surfaces.</li> <li>- Assess the risk of opening windows and doors (i.e., risk of falling, triggering asthma symptoms). Do not prop open fire doors to increase ventilation or to reduce exposure to frequently touched door handles.</li> </ul>
<p>Students with health conditions, equitable access to education for ALL students</p>	<ul style="list-style-type: none"> <li>- Students and families always have a choice with the type of learning that will best meet their needs, especially when it comes to health needs.</li> <li>- Students are expected to attend school and engage in the programming being provided unless registered in a home-school program.</li> <li>- Students with special healthcare needs will be supported if they meet the eligible criteria for alternate programming (remote learning).</li> </ul>
<p>Teachers &amp; Substitutes</p>	<ul style="list-style-type: none"> <li>- Teachers move between classes.</li> <li>- Students remain in classes.</li> <li>- Teachers and EA’s will stay in their grade area cohorts as much as possible.</li> <li>- Limit cross-contamination.</li> </ul>
<p>PD, Visitors, Guest Speakers, Community use of schools (e.g. gyms)</p>	<ul style="list-style-type: none"> <li>- Sports will not be running.</li> <li>- Visitors in the building are limited and require screening by the school office.</li> <li>- Communication with parents is preferred by the use of email, telephone, and electronic means to reduce the frequency of visitors in schools.</li> <li>- Schools will not be open/available for community use.</li> </ul>
<p>Public Health Advice</p>	<ul style="list-style-type: none"> <li>- Handwashing / hand-sanitizer.</li> <li>- Stay home when sick.</li> <li>- Physical distancing.</li> <li>- PPE considered where physical contact cannot be avoided.</li> <li>- The wearing of masks for students in Grades 4 and up, school staff members, volunteers and visitors is mandated by the province. (including Grade 3 students in a grade3/4 combined classroom)</li> </ul>



<p>Outbreak Management</p>	<ul style="list-style-type: none"> <li>- A student can return to school once it has been determined that it is safe to do so from public health.</li> <li>- If a student has a positive test, further direction will be provided by public health. -Contact tracing by Public Health will be engaged to coordinate the response using division/school records (attendance, cohorts, etc..).</li> <li>- Involved students and staff members will be informed of possible contact when necessary.</li> <li>- Outbreak Management – if a confirmed case(s) /outbreak occurs, the division will cooperate with Public health who will determine next steps.</li> <li>- Public Health is responsible for Outbreak Management and will determine if and when a school is closed or what actions are required by divisions and schools.</li> <li>- Public Health will also be responsible for contact tracing and communicating with families of any infections or contacts along with what precautions and next steps to take.</li> </ul>
<p>Human Resources – Staff Members</p>	<ul style="list-style-type: none"> <li>- If a staff member is ill, or becomes symptomatic, they should immediately isolate themselves from other staff and students and notify their supervisor. They then contact Health Links and follow their guidelines to stay safe</li> <li>- If a staff member is away sick, or self-isolating, they will follow the divisional collective agreement and divisional policies. Medical notes are not required for staff who have COVID-19 or flu related symptoms.</li> <li>- A staff member can return to work once it has been determined that it is safe to do so from public health.</li> <li>- If a staff member has a positive test, further direction will be provided by public health.</li> <li>- Contact tracing by Public Health will be engaged to coordinate the response using division/school records (attendance, cohorts, etc..).</li> <li>- Involved students and staff members will be informed of possible contact when necessary.</li> <li>- Outbreak Management – if a confirmed case(s) /outbreak occurs, the division will cooperate with Public health who will determine next steps.</li> </ul>
<p>Staff members with health concerns</p>	<ul style="list-style-type: none"> <li>- If a staff member has an immunocompromised health condition, they will inform their direct supervisor so that the next steps can be taken to support that employee.</li> <li>- All staff members are asked to report to work.</li> <li>- Our division will support staff member health needs with PPE.</li> <li>- PPE as noted above will be provided as needed/requested to support health concerns</li> </ul>
<p>Provincial Assessments/Divisional Assessments</p>	<ul style="list-style-type: none"> <li>- No Early Years Assessment in 2020/2021</li> <li>- No Middle Years Assessment in 2020/2021</li> <li>- Grade 12 Assessments are scheduled to occur as normal at this time.</li> <li>- The divisional assessments (Grade 9-12 ELA and Math common exams as well as Final Exams will be decided as we get closer depending on models and public health guidance).</li> </ul>
<p>Mental Health Supports</p>	<p><b>Virtual Therapy</b>  <a href="https://www.gov.mb.ca/covid19/bewell/virtualtherapy.html">https://www.gov.mb.ca/covid19/bewell/virtualtherapy.html</a></p> <p><b>AbilitiCBT App</b>  <a href="https://manitoba.abiliticbt.com/home">https://manitoba.abiliticbt.com/home</a></p> <p><b>Mental Health Website</b>  <a href="https://www.gov.mb.ca/covid19/bewell/index.html">https://www.gov.mb.ca/covid19/bewell/index.html</a></p> <p><b>Crisis Hotlines</b>  <a href="https://www.gov.mb.ca/health/mh/crisis.html">https://www.gov.mb.ca/health/mh/crisis.html</a></p> <p><b>WHO – Healthy at Home</b>  <a href="https://www.who.int/campaigns/connecting-the-world-to-combat-coronavirus/healthyathome">https://www.who.int/campaigns/connecting-the-world-to-combat-coronavirus/healthyathome</a></p>