



Turtle River School Division

By-Law 184

Trustees' Indemnities

BEING a BY-LAW of the Turtle River School Division providing for the payment of indemnities, mileage and expenses to members of the Board of Trustees.

WHEREAS Section 56, Subsection (1-3) of The Public Schools Act provides for payment of an annual indemnity and reimbursement of expenses to the Chairperson and to each Trustee.

NOW THEREFORE, the Trustees of the Turtle River School Division, at an open meeting duly called and held, do hereby enact as the follows:

1. ANNUAL INDEMNITIES RATE

- | | |
|---------------------|-------------|
| a. Chairpersons | \$ 8,509.26 |
| b. Vice Chairperson | \$ 7,854.72 |
| c. Base Indemnity | \$ 7,200.17 |

Annual Indemnities Cover: Board Meeting, Inaugural Meeting, Telephone Conversation, Speech Preparations, Committee meeting (2nd meeting of the month).

If a trustee is absent from a regular scheduled board/committee meeting more than two consecutive meetings shall result in a loss of indemnity of \$350 for each meeting missed beyond the 2 meetings. Exemptions to this provision above may be granted by two-thirds vote by the board of trustees on a case by case basis.

2. CONVENTION/SEMINARS or OTHER BUSINESS/ACTIVITY INDEMNITIES

- a. Indemnities approved at hourly per diem rate will be paid for actual time attended. Time attended will be measured from meeting/convention commencement to meeting/convention adjournment as per agenda. All hours will be paid at the hourly rate no overtime rate will apply.
 - i. Hourly rate: \$ 21.83 up to a max of \$175.00/day (excluding travel time)

Hourly Indemnities Cover: Professional Development Conference and Conventions, MSBA Regional Meetings, Travel Time (excluding regular scheduled meetings), Participation in Employment Interviews, Parent Advisory Meetings, Public Meeting, Graduations, School Tour, School Events, Negotiations, Special Meeting, Preparation of Committee Reports, maintaining board social media platform, Committee Meeting (excluding committee meeting held on the fourth Tuesday of the month), Meetings that members of the board are directed to attend on behalf of the board, Divisions in-service.

3. ACCOMMODATION and TRAVEL EXPENSES

- a) **Accommodation:** Reimbursement of actual hotel cost supported by receipts. Where hotel accommodations are required and a trustee brings a spouse, there will be no additional charge if the rate for a single or double occupancy is the same. If there is a different charge for single or double occupancy the trustee will be required to pay for the difference. A Trustee that stays with friend, family etc. may claim up to \$50.00 per day without receipts.
- b) **Incidentals:** Actual business related parking, taxi, car rental and telephone expenses as supported by receipts.
- c) **Registration fees:** All applicable registration fees incurred while attending a convention, workshop, or seminars will be reimbursed.
- d) **Travel:** Travelling time incurred to travel to and from any board related activities, shall be claimable at the hourly rate. Travelling time for regular scheduled board and/or committee meetings is not reimbursable. When Trustees use their own personal vehicle to perform their duties shall be reimbursed at the same rate as set out in the TRSD Administration Procedure. Division owned vehicle should be used whenever possible. Trustee who choose to take their personal vehicle when a division vehicle is available, will not be reimbursed mileage.
- e) **Meals:** Meal expense will be reimburse as set out in the TRSD Administration Procedure.

Done and passed and given final reading in open session at the regular meeting of the Board of Trustees of the Turtle River School Division held in the Municipality of McCreary this 9th day of April, 2024

Given 1st Reading this 13th day of February, 2024
Given 2nd Reading this 12th day of March, 2024
Given 3rd Reading this 9th day of April, 2024.

CHAIRPERSON

SECRETARY-TREASURER